bookmarking resources directly to existing lists

If you already have lists created you can bookmark resources directly into a list.

1. Simply click ‘Create & Add to List’ instead of ‘Create’

2. Select the required list from the drop down menu
3. Select which section and position you would like the item to appear in
4. Add note to students or for the library and click OK.
5. Remember: You will need to ‘Publish’ the list again after making any additions or changes.